AUBURN SCHOOL DISTRICT

ENGAGE • EDUCATE • EMPOWER

Assistive Technology Process

Team has a non-student-specific AT/training request: directly **email the AT team** your question

Student with AT needs rolls up into school

A new unmet student need

Parent requests or offers technology

Building IEP team including teachers and SLP/OT/PT/Psych use their existing knowledge and resources to meet the child's special education need through alternative interventions, inclusive of strategies and/or modifications, and assistive technology devices and/or services. This may include devices/services from anywhere along a continuum of **Assistive Technology Strategies** available to the team. Buildings teams should discuss the need using the **AT consideration guide**

For a few students, an unmet need still exists.

This is sufficient to address most student needs. Building teams should feel free to explore the AT options available to them, on their own.

After completing the AT consideration guide as a group, if the team suspects that assistive technology resources might be necessary beyond those available in the building, the team should nominate a member to complete the **Assistive Technology Referral Form**

AT Team follow up and discussion – An Assistive Technology Team member will reply with follow-up questions based on your specific referral form information. This will either be a request for more info, or to schedule a visit or consultation.

Trial Period – The outcome of the AT Team consultation will include recommendations for non-tech interventions, training, and/or technology to trial. Document any device trial period on the **AT/AAC Device Trial Form**, and that data will be used to make a decision regarding incorporating AT into the student's day.

If a new high tech device is supported, work with an AT team member to appropriately **add AT to the IEP**.

If new uses or software for existing devices is recommended, work with AT team to set up ongoing training/monitoring plan

Student progress may resolve the concern at any time, or intervention needs may necessitate a return to another stage in the process.

Building Team Process

Collaborate with AT Team

IEP team and District AT Resources